



CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

July 1, 2025

Public Works Conference Room

Present: AJ Westlund, Chair
Tricia Hafner
Marco Levario
Nick Raba

Absent: Jared Burns and Dan Brummer

Staff: Julia Hajduk, City Manager; Bob Parsons, City of Stayton Parks; and Barry Buchanan, Interim PW Director

Guest(s): None

CALL TO ORDER: Chair Westlund called the meeting to order at 6:13 pm (waiting for a quorum).

COMMENTS FROM THE PUBLIC:

Julia informed the group that Pam Pugsley had submitted her resignation from the Board.

No public present, however Julia noted an email received from resident David Neilson about the garbage cans at Quail Run Park. The Parks Board discussed. Bob indicated the plan is to place one can in the center of the park, per Mr. Neilson's request, however we will continue to monitor to determine if this is working. He also noted that additional signage is planned to be installed. Tricia Hafner mentioned that she is seeing more trash in the parks.

REVIEW AND APPROVAL OF MINUTES:

Minutes of June 3, 2025 approved. Motion made by Tricia Hafner, seconded by Marco Levario and approved 4 to 0.

GENERAL BUSINESS:

- a. Review and acknowledge June Parks Report – The board members reviewed and acknowledged the Parks Report
- b. Review and acknowledge June Pool Report - The board members reviewed and acknowledged the Pool Report. Because this was the first one, there was discussion

about the content. There was an interest in having more information about the numbers of patrons for the different activities and tracing the trends over time. Julia will share this with the Pool Manager.

- c. Recap of Hiking lecture series – Julia shared that no public members attended despite the apparent interest based on comments on social media, shares and likes. She noted that Dan’s lecture was videotaped so people would still have access to the information. The Board discussed other options for the future including: asking for registration in advance, changing the time of day, and targeted outreach to groups like the Scouts.
- d. Discussion of donated structures policy/assessments – The group discussed the inventory and did not identify many that would require a “reach out”. The Frisbee Golf course was discussed and it was suggested that Julia draft a letter to all existing sponsors that indicates we have a new signage and sponsorship program and want to give them the first right of refusal. It was suggested that a term be put on sponsorships with the term and amount intended to cover the costs of maintaining the totality of the course, including signs, tees, etc. Bob will develop a list of what is needed to aid in developing the cost.

It was suggested that the Board reach out to the Lions Club about the flag pole at Pioneer Park to see if they would be interested in enhancing that with bark mulch or flowers instead of the existing dirt.

There is also an interest in having the Boy Scouts provide additional benches at Riverfont Park. (Note, these would have to be approved for the location due to the conservation easement and be approved by the City of durability and safety)

- e. Review Adopt a Park policies and suggest modifications -This agenda item was moved to the next meeting due to time.
- f. National Night Out - August 5th the same night as the next Board meeting. Julia recommends canceling the August meeting and having the Parks Board members attend the event instead. The Board members agreed.
- g. Park and Pool Levy update – Julia indicated we are working on the levy amount and are planning to include costs associated with opening Wilderness Park up. There is a tentative agreement with the Water Control District to do this if it is tied to the 5 year levy.

OTHER BUSINESS:

Nick Raba brought up the Parklet and concerns about liability. There was discussion.

ADJOURN – The meeting was adjourned at 7:10 pm. The next meeting is scheduled for September 2, 2025 @ 6pm